Blue Cross Blue Shield of Rhode Island

Physician/Provider Claim Adjustment Request Form

Type of claim (check one):

☐ **BCBSRI**
☐ **BlueCard**
☐ **New England Health Plan (NEHP)**
(CTN, CTP, MTN, MTP, NHN, NHP, MEN, MEP)
☐ **FEP**
☐ **Worker's compensation**

Date: ______________________
Provider name: ______________________
National Provider Identifier (NPI): ______________________
Office contact person ______________________
Member name: ______________________
Group name: ______________________
Date of service:______________________
Phone: (____) ______________________
Member ID: ______________________

Attachment:

☐ CMS-1500 Claim
☐ UB – 04 Claim Form
☐ BCBSRI/BlueCHiP plans settlement*
☐ Another carrier settlement*
☐ Other (please specify): ______________________

*Note: Please do not shade or highlight line items when submitting settlements. Our imaging system is unable to identify shaded/highlighted areas. Please use asterisks to identify specific line items within your settlement. To comply with HIPAA, all other non-pertinent information on the settlement should be blacked out.

Reason for adjustment:

☐ Not our patient
☐ Incorrect member # billed
☐ Service not performed
☐ Incorrect DOS billed
☐ Incorrect reimbursement
☐ Incorrect NPI # billed
☐ Incorrect denial for primary payment (submit EOB)
☐ Incorrect # of units paid
☐ Incorrect provider # billed
☐ Incorrect CPT® code
☐ Incorrect ICD-10 code
☐ Referral/pre-auth obtained
☐ Duplicate payment
☐ Corrected claim copy (original submission error)
☐ Timely filing EOB attached*
☐ Other (please specify): ______________________

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Additional comments: ______________________

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Please be sure to submit all supporting documentation to:

Attn: Basic Claims Administration – Inquiry Unit – 00066
Blue Cross & Blue Shield of Rhode Island
500 Exchange Street, Providence, RI 02903-2699

***If another carrier retracts a previous payment and provider files within appropriate timeframe of retraction with EOB showing retraction, the BCBSRI Claims Department can adjust the claim. This is not an appeal.**

ADJUSTMENTS CANNOT BE MADE WITHOUT SUPPORTING DOCUMENTATION

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